

PROCEDURE FOR THE CALL-IN MEETING OF SCRUTINY MANAGEMENT

PANEL - 15 July 2016

Please note that members of the panel are permitted to put questions to the Lead call-in member and the Cabinet member at the conclusion of items 2,3 and 4.

Questions the Panel has for officers in attendance should be put to them through the Chair.

1. Deputations
2. Presentation of the call-in by the Lead call-in member
3. Response from the Cabinet Member who took the decision.
4. The Lead call-in member may then respond and sum up her case
5. The Cabinet Member may then sum up her case
6. General debate among Scrutiny Management Panel members followed by a decision.
7. The Lead call-in member who presented to Scrutiny Management Panel will not be allowed to speak again on the item. Only Panel members may vote. (NB A member of the Panel who is also the Lead call-in member is not permitted to vote)
8. The panel would then either resolve to take no action (in effect endorsing the original decision) **or** refer the matter back to the Cabinet Member for further consideration, setting out the reasons for referring the matter back.